DUE MONDAY 11/16/2026

AMERICAN PUBLIC WORKS ASSOCIATION
APWA
SACRAMENTO CHAPTER

2026

SACRAMENTO CHAPTER OF AMERICAN PUBLIC WORKS ASSOCIATION

CATHY CHAN SUPPORT STAFF AWARDS

NOMINATOR

SERVICE CATEGORY
(SELECT ONE)
☐ CHAPTER ☐ AGENCY ☐ FIRM

NAME OF NOMINATOR _____

CHAPTER, AGENCY, or FIRM NAME _____

E-MAIL ADDRESS _____

TELEPHONE NUMBER _____

NOMINEE

_____
NAME & TITLE

List specific contributions your nominee has made to APWA Sacramento Chapter, APWA National organization, or to your Agency/Firm during the past year. (See Rules & Objectives. Attach additional pages, as necessary.)

SUPPORTING SIGNATURES

(2 required; APWA members)

PRINT NAME	SIGNATURE	CHAPTER/AGENCY/FIRM NAME

SUBMIT NOMINATION TO: Richard Liptak, *Awards Chair* (RLiptak@DokkenEngineering.com)

Questions? Call or text (916) 761-4434

Cathy Chan Support Staff Person of the Year Award

Rules & Objectives

OBJECTIVE

Each year, the Sacramento Chapter selects support staff to recognize their outstanding service and high level of achievement. To acknowledge the contributions of administrative staff who support the Sacramento Chapter/ National APWA functions and/or provide exemplary service to their agency or firm, the Sacramento Chapter presents its "Cathy Chan Support Staff of the Year" Award Program. The award is based on consistent or cumulative efforts which have resulted in the enhancement of the Sacramento Chapter, National APWA, the Agency or Firm.

NOMINATIONS

Candidates for the award must be nominated by their supervisor with two supporting signatures to the nomination. All participating supporters must be members of APWA. Nominations are due by ***Monday, November 16, 2026***. Please email or mail the completed nomination form to:

Richard Liptak, *APWA Awards Chair*

ADDRESS: APWA Sacramento Chapter
c/o DOKKEN ENGINEERING
110 Blue Ravine Road, Suite 200
Folsom, CA 95630

E-MAIL: rliptak@dokkenengineering.com

SELECTION OF AWARD RECIPIENT(S)

The selection will be made by the Awards Committee. The recommendation will be reported to the Executive Committee and shall include in its report a profile of the recommended candidates and the names of the other nominees.

AWARD PRESENTATION

The winner(s) will be recognized at the 2026 Support Staff Appreciation Luncheon on Friday, December 4, 2026. The winner(s) will receive a cash prize of $200 and an engraved plaque commemorating his/her achievement.

PLEASE REMEMBER

- One award will be announced in each category in recognition of contributions made by an administrative staff to support the activities of the Sacramento Chapter/National Organization, Agency or Firm.
- The support staff must be nominated by his/her supervisor with support (signatures) of two *additional* individuals.
- The nominator and two supporters must be APWA members.
- Final nominations and supporting material are due no later than 5:00 p.m., Monday, November 16, 2026.
- Emailed nominations are encouraged. Please send to rliptak@dokkenengineering.com.
- If mailed, please submit two (2) copies of the Nomination Form and any supporting material.